

## The On-Line Conference Referral Process

The Conference Committee is pleased to continue with the on-line referral process which was instituted at our World Service Conference 2014.

Referrals can be made as follows:

1. Click on this web-link <https://fs26.formsite.com/CAWSO/form2/index.html>  
OR
2. Visit CA.org
  - a. click on the "World Conference" button
  - b. click on "Referral Form"

Refer to the following page for directions to complete the Referral Form, if needed.

Referrals may be submitted 365 days of the year and may be made remotely or at Conference.

When submitting a referral please ensure that all data fields are fully completed and that all attachments relevant to your referral are uploaded with it.

The referral, when submitted, will generate a reference number along with a form that the Conference Committee will use to record and track the progress of the referral. In addition, the referral maker will receive a copy of the referral to the email provided on the form.

Please note, referrals can be made by anyone in our CA fellowship, not just Conference attendees. If anyone in your Area, District or Home Group has a concern, question, or suggestion regarding any and all areas of Cocaine Anonymous, please encourage them to submit a referral.

If you have any questions about the online referral process, please feel free to contact the Conference Committee.

# REFERRAL FORM



Have a question or concern? Have a suggestion? Want the World Service Conference or a Committee of the Conference to consider any matter. If so, please complete the following form and submit. Thank you.

Date \*



Select date from the pull-down menu or type in using the MM/DD/YYYY format

## REFER TO COMMITTEE (Check Only One Committee please)

Committee Selected \*

- Literature, Chips and Format
- Hospitals & Institutions
- Public Information
- World Service Office Board
- Unity
- Convention
- Finance
- IT
- Conference
- Structure & Bylaws
- World Service Board of Trustees
- Archives

Select the Primary Committee you wish to address the referral. Only check ONE committee.

--- NEXT PAGE ---

## REFERRAL (1000 Word Limit)

Summary of referral

0/1000 words

Attach copies of any additional paperwork (maximum 3 files please and 10mb total size)

 No file chosen

In the spirit of Tradition Six, C.A. is not allied with any sect, denomination, politics, organization or institution.

Provide a summary of the referral.

If needed, attach a file to provide additional information.

- For referrals being submitted by an individual, provide:
- "Individual Submission" for Type
  - Area you are in
- For referrals being submitted by a committee, provide:
- "Submission on behalf of a Committee"
  - Committee name

## REFERRED BY

Type of Submission \*

Conference Committee \*

Name \*

Phone # \* ?

Area

Email Address \*

Re-Enter Email \*

Provide your contact information in case the committee has questions or needs clarifications.

Phone number may be US or International and may include "+", "()", "-" and/or "/".

Provide your contact email in case the committee has questions or needs clarifications.

**ERRORS:** If the form contains an error, it will scroll to the top with a note to make corrections. The field with the error will be highlighted in red. Just correct and re-submit.

Please review the form and correct the highlighted items.