

June 2009

Dear Conference 2009 Members and Attendees,

As the World Service 2009 Conference nears we need to direct our attention and energy to the business of CA. For those attending their first Conference, as well as those returning members and attendees, we appreciate your continued service to the fellowship. This year's theme is "Unity - Celebration of Life 2009". Together we can help the addict who still suffers. We look forward to sharing this unique experience with all of you.

In preparation, we ask that you please pay close attention to the following information:

The dates for the Conference are Tuesday, September 1, 2009 through Sunday, September 6, 2009, to be held at the **Four Points Sheraton LAX in Los Angeles, California**. The hotel rate is \$108.00 plus tax per night. The reservation phone numbers are: (310) 645-4600 or (800) 529-4683. Please make your reservations today. When making your reservations, advise the hotel that you are part of the CAWS 2009 Conference. The cutoff date for our block of rooms is August 16, 2009. We will not receive credit for any reservations made after that date. The number of reservations placed by the CAWS 2009 attendees offset the cost of the Conference space at the hotel, so it is essential that you make your reservations through the hotel and into our block. If we do not meet the room block criteria, Cocaine Anonymous is obligated to pay for the Conference room space. The World Service Office budget does not allow for such an expense. For this reason, it is imperative that alternative methods of reserving your room not be used, as they will affect the fellowship as a whole. Delegates who will need a roommate should get that information to our Acting Conference Coordinator, Lori Penrose, through the World Service Office as soon as possible. Roommate request forms can be found on the CA website [www.ca.org](http://www.ca.org) (navigating to "Service" then click "Conference"). Also, remember, "Coffee is not free." Being mindful of the above will ensure that we remain within our contracted coffee price and allotment.

All members and attendees, including the World Service Office Board, World Service Board of Trustees, Non-Delegate Chairs, and Non-Delegate members should be registered by this time. If you are not, or your Area has not met this deadline, an exception should have been requested of the Conference Chair, Kevin

Murphy, (Standing Rule #6). While the Chair will continue to be generous, and will review each situation with an open mind, please be respectful of the deadlines the Conference Committee is working to meet. Necessary forms can be found on the CA website, [www.ca.org](http://www.ca.org) (navigating to "Service" then click "Conference"). Please remember to bring a current meeting schedule with you to the Conference, even if you have already sent it in with your registration. This information is vital to the validation of your credentials. **We remind you that there is a required \$10.00 registration fee per registrant.** Please note we will not be able to process your registration until this fee is paid. Checks, money orders, or Credit Cards will be accepted for payment, made payable to CAWSO. These additional funds that are generated from the registration fee, into the Conference Committee budget, will allow the Conference Committee and the World Service Office to upgrade current services and provide additional services to the fellowship in the future. Please come prepared with the funds for registration, or proof of payment.

Please take note of the enclosed Conference Agenda. Travel arrangements should be made to accommodate your attendance at the Conference. **Registration for members and attendees will be open on Tuesday afternoon, September 1, 2009 at 1:00pm. We will "kick off" the Conference Tuesday Afternoon, 2:00pm, with a Conference Orientation, everyone is encouraged to attend.** The Conference Committee has planned a "Meet and Greet" function following the Delegate Orientation to be held at Paco's Cantina Restaurant, just a short jaunt from the hotel. Transportation will be provided. Dinner will be available at the cost of \$25.00 per person, and you must pre-register for it. Enclosed you will find a flyer regarding the dinner, and a form to register. **The "official" business of the Conference will begin after the dinner break. All must be present for roll call.** It is the Delegates' responsibility to attend every session of the Conference. The Conference ends on Sunday, September 6, 2009, at 1:00 p.m. Again, be mindful of this when making your travel arrangements. If for some reason a Delegate must leave early, they may proxy their vote according to **Standing Rule 5c** in the World Service Manual, which no longer requires the Area Chairperson's signature. There also is a Delegate Certification of Transfer in accordance with **Standing Rule 5b**. All forms can be found on the CA website, [www.ca.org](http://www.ca.org) (navigating to "Service" then click "Conference").

This year you have the opportunity to purchase a 2009 CAWS Conference commemorative collectors edition t-shirt. This shirt is available as a pre-sale item and honors the Conference and 26 years of C.A. The conference "Approved" t-shirt makes a great memento of this year's conference experience. Men's tees are \$15.00 and women's are \$20.00 each. Sales of these shirts help CAWS to

offset the expense of the conference. Please see the enclosed flyer to purchase these one of a kind shirts and "buy early and buy often."

If a committee is in need of specialized items in their breakout room to conduct business, the committee chair should contact the Conference Coordinator, or the World Service Office with your request. We will try and meet those requests as the budget allows. Please make your requests no later than August 1, 2009. Also, remember that you represent C.A. Please be respectful of the hotel and especially the breakout rooms. Do not remove items from rooms, move items between rooms, or remove items from the walls. Please let the Acting Conference Coordinator, Lori Penrose, or the Conference Committee Chair, Brian Tenenbaum, know if you need any onsite assistance. We will make every effort to accommodate them. For those of you bringing laptop computers to the conference floor, please note that you must supply any and all extension cords you may need to reach electrical outlets. **We will supply tape to secure electrical cords to the floor at a nominal cost. This is the only tape to be used on the hotel carpet.**

Remember, Committees will not read their entire closing reports into the microphone. Instead, they will present only referrals resulting in motions, address questions, and make announcements (for example, new officers). The written reports with responses to all referrals will be handed out to the members prior to giving their reports. The reports, **in their entirety**, will be included in the Conference transcripts even though they won't be on the tape. This feature did provide the additional time needed to complete the business of CA in a timely manner. **We are also asking that all members writing a referral longer than the three lines on the referral forms provide an electronic copy of their referral to the Conference Committee.** This will be most helpful to the Conference Committee in our preparation of the "In-Conference Referral Reports", and "Post-Conference Reports". Lastly, Conference Committee Chairs should be prepared to submit a "final report" of their committees work at the Conference. We will be publishing a "Conference Report" that will be included in a future mailing. This report will summarize the events occurring at the Conference. Additional information regarding this will be made available at the Conference.

We continue to work closely with the World Service Office to provide information regarding our committee structure, guidelines, and the upcoming Conference to you via the CA website [www.ca.org](http://www.ca.org) (navigating to "Service" then click "Conference"). All of these are user friendly and printable. We believe that the website is an excellent means of communication, but are also aware that not everyone has access to this technology. We are attempting to provide additional information to the members/attendees and the fellowship through other publications. As a reminder,

anyone currently not receiving the Delegate mailing as a result of the "Mail Statement" established at the 2004 Conference, can request it from the World Service Office for a donation of \$10.00/domestic and \$20.00/Canadian. Requests for electronic receipt are half price.

We are looking forward to greeting all of you at the Conference. Open-mindedness and understanding are essential to the success of the Conference. We all need to grasp the evolving needs of our fellowship, and quite frankly, isn't that why we keep coming back!!! The Conference Officers and the Conference Committee wish to continue being of service to this fellowship to the best of our ability. If you or your Area has any questions, please do not hesitate to contact any of us below. We are looking forward to seeing you all in Los Angeles.

Serving with love and tolerance  
Brian M Tenenbaum, Conference Committee Chair  
And The 2009 Conference Committee

[Brian M Tenenbaum - \(847\) 323-9214, briten59@ameritech.net](mailto:briten59@ameritech.net)  
[Lori Penrose - Acting Conference Coordinator \(512\) 293-6532, loripenrose@yahoo.com](mailto:loripenrose@yahoo.com)  
Kevin Murphy - Conference Chair (310) 337-7948, [Kevin@nativesun.com](mailto:Kevin@nativesun.com)