

CA World Service Conference 2007

Committee Reports

Each delegate to the CA World Service Conference serves on the conference committee of their choice. Referrals from the Fellowship and other ongoing CA business are sent to the relevant conference committee for evaluation. The committee works on each referral and reports their work, along with any action items, to the full World Service Conference. The delegates then discuss the committee's work and the committee presents motions which are then debated and voted.

There are ten Conference Committees, plus two groups (the World Service Office Board and the World Service Board of Trustees) that function as committees in this regard. These are their reports:

Archive Committee

The duties of the Archive Committee are to preserve, index and otherwise maintain the history of Cocaine Anonymous at the World Service level and to assist local Archive committees.

The committee, new in 2006, developed a long-term archiving plan, including a concept for an electronic museum, available online. A multi-year budget for this plan was shown to the delegates for their consideration, but no action on the plan was taken this year.

The committee continued with its intensive archiving activities during the conference, converting many more boxes of stored material to electronic form.

The 2007-2008 committee Chair is Patrick P of New Mexico.

Conference Committee

The purpose of the Conference Committee is to organize the World Service Conference, which includes:

- A. Hotel selection and negotiation;
- B. Preparation of the Conference agenda;
- C. Preparation and review of the minutes from each Conference for distribution;
- D. Compile the Delegate packets; and
- E. Develops policies and procedures for the Conference.

Once again the Conference was lengthened by a half day, and now begins Tuesday afternoon and ends Sunday noon. The Conference starts with an orientation/workshop regarding the overall functions of the Conference including committee descriptions,

review of Roberts Rules, and the 12 Concepts. This was well attended. There was participation by the Conference Officers, the Trustees, Committee Chairs, and several seasoned members of CA attending the Conference.

In keeping with the theme of this year's Conference, "Each One, Reach One, Teach One", the Conference Committee established a universal sign language for the week ...the raising of the index finger. Following the Orientation, the Conference Committee hosted a buffet dinner for the members at a cost of \$25.00 per person. This was the second year for the "kick-off" dinner, and again it was well received. Based on evaluations from the previous year, the menu was expanded to include chicken at the buffet.

The opening agenda of the Conference then began following dinner. The combination of the following positions: Coordinator, Co-Coordinator, and the Administrative Coordinator promoted the efficiency of the committee, and far exceeded the expectations of the Conference Chair. Participation was high, and spirits were equally elevated. Attendance and productivity consistently continues to increase.

The committee worked to improve the office organization, the referral distribution process, increased committee time, revamping of the orientation, and further refinement of many of the existing conference office procedures. The committee has several referrals to keep them busy during the coming year, as well as the completion of the Procedural Handbook/Committee Manual. It has been an honor and a privilege to serve on this committee with so many wonderful members of CA. The overall commitment and dedication of the members serving the committee and the Conference is inspiring to see. I truly have served with love and tolerance, and a passion that CA continues to grow and flourish through the membership, and the "business" of CA.

The 2007-2008 committee Chair is Brian T of Illinois.

Convention Committee

The purpose of the World Service Convention is to promote enthusiasm and unity within the Fellowship of Cocaine Anonymous and financially support World Service efforts to carry the message.

The purpose of the WSC Convention Committee is to:

- A. Provide a World Service Convention for members of Cocaine Anonymous;
- B. Create uniform bidding guidelines;
- C. Assist the convention (host) city in all aspects of resources and convention information;
- D. Provide guidance with budgeting;
- E. Create World Service Convention guidelines, structures, and policies.

The WSCCC is working on developing internal guidelines and CAWS Convention bid substantiation guidelines for future CAWS Convention bids. The method for updating the changes to the WSCCC guidelines and general guideline housekeeping was a topic of discussion.

The committee received a total of 19 referrals at the 2007 CAWS conference and post conference 2006 CAWS conference. 11 referrals resulted in motions to the conference floor. All motions passed after some discussion and debate. Motion #6 and motion #9 received the most debate. These motions addressed the issues of separate registration tables at the CAWS Convention and closed steering / general committee meetings. These motions passed initially, a motion to rescind was made on both motions and failed with substantial unanimity. Four referrals were sent to other committees. Four referrals were worked on at the 2007 CAWS Convention and four referrals resulted in no action being taken.

The 2011 CAWS Convention will be held in Arizona.

The WSCCC has not received any bids for the 2012 CAWS Convention. However, Atlanta has express interest in submitting a bid for the 2012 CAWS Convention.

The 2007-2008 committee Chair is Terry M of Utah.

Finance Committee

This year the Finance committee started our committee meeting with the Serenity Prayer and the reading of a portion of the 11th Concept. We found ourselves guided with the words from this concept because they speak to our duties as the members of the fellowship who must take on the hard task of handling the financial affairs of C.A. as a whole. "The main responsibility of this body is to see that we do not become money-crippled or go broke. This is the place where money and spirituality do have to mix, and in just the right proportion. Here we need hard-headed members with much financial experience. All should be realists, and a pessimist or two can be useful. The whole temper of today's world is to spend more than it has, or may ever have. Many of us consequently are infected with this rosy philosophy. When a new and promising C.A. service project moves into sight, we are apt to cry, "Never mind the money, let's get at it." This is when our budgeters are expected to say, "Stop, look and listen." This is the exact point where the "savers" come into a constructive and healthy collision with the "spenders". The primary function of this committee, therefore, is to see that our Headquarters operation is always solvent and that it stays that way, in good times and bad."

The Committee revised the current years budget (July 1, 2007 to June 30, 2008) to account for actual shortfalls in projected revenues from literature, chips, books, and shipping during 2006/2007. These adjustments were offset by actual increases/reductions

in projected expenses for the same period. Revenues for 2007/2008 were adjusted downward by \$28,600 and the net change in expenses reduced by the same amount.

The Budget for July 1, 2008 to June 30, 2009 was presented and passed with an expected income of \$637,075.00 and proposed expenses of \$637,075.00.

The "Financial Guidelines for Groups, Districts & Areas of Cocaine Anonymous" was also updated. The introduction was expanded to include the following:

We are not in the business of fundraising. We ARE in the business of carrying the message to the addict that still suffers.

We do raise funds as a means to support our efforts in carrying this message of recovery. Through our actions in raising funds we are being self-supporting whether the funds come from the basket or a Unity Day event. Being self-supporting is the spirit of our 7th Tradition. This Tradition of self-support places us in the position to be useful agents whether as individuals, groups, districts, areas, conventions, or service offices.

Being ever mindful that ours is a spiritual mission, we should consider well our Traditions and Concepts when planning activities taking care that we act in accordance with their guidance. The amount of funds generated from our efforts to be self-supporting is secondary to the spiritual connection that unites CA members around the world."

You'll be pleased to know the CAWS Contribution Program is gaining momentum. The Contribution Program was designed to help support the World Service Office in helping them to achieve our PRIMARY PURPOSE of reaching out to carry the message. This program allows you to donate directly to CAWS by Credit Card, Debit Card, or by having a direct withdrawal from your checking or savings account. The program is safe, secure, and overseen by Wells Fargo Bank.

By making monthly, quarterly or yearly donations to CAWS, you can help the office to carry the message by offsetting the cost of sending out H&I books and literature to inmates, shipping starter kits around the world, allowing our trusted servants to carry our message at such events as the NADCP (National Association of Drug Court Professionals), allowing the office to have the necessary special workers to send out literature and chips, answer the phones, and keep the office running smoothly. These are the activities we expect from our World Service Office to perform. We need to fund our expectations and still have a long way to go.

The additional income can also allow CAWS to get the message of "Hope, Faith and Courage" out to places where they do not even know C.A. exists. Where someone's life could be saved by just finding out that there is a solution. Please, if you have received the gift of recovery and can afford to share a couple of extra dollars, consider joining us in the "solution". If just 1000 people would sign up at \$5.00 a month, we would increase the ability of CAWSO to carry the message by \$60,000.00 per year. We gratefully continue to see increased participation but we need you. CA, "We're here and we're free",

remember it costs money to be “free”. Consider buying a newcomer a “cup of coffee” and encourage your friends to do the same. Contribution forms can be found picked up at meetings, from your delegates, or from the WSO.

The 2007-2008 committee chair is Dan S.M. of Colorado.

Hospitals and Institutions

The Hospitals and Institutions Committee’s role is to provide assistance and guidance to individual Fellowships as well as service Areas that initiate hospital and institutional activity.

For the last several years, the H&I Committee has been working on guidelines for how Areas should handle H&I donations through the “H&I Can.” A number of Areas receive much more than is needed in H&I Can donations, yet the current guidelines suggest that H&I Can money cannot be used for other purposes, no matter how pressing, and no matter how well funded H&I activities are. On the other hand, many members feel that using money donated to the H&I Can for other purposes would dishonor the intentions (and understanding) of the donors, and that it is possible in some Areas that H&I might not even have first priority on such funds.

From the heartfelt debates in 2006 and 2007, it is clear both that the current language needs to change, and that the degree and direction of this change are matters for careful deliberation and concern. It is expected that the Committee will return in 2008 with further proposals on this subject.

The 2007-2008 committee Chair is Tim Andre

Information Technology Committee

The Information Technology Committee is responsible for assistance and guidance to the CA Fellowship, Districts, and Areas in matters relating to information technology. One main task is advice regarding websites linked to www.ca.org. Further, it is available to assist the World Service Office Board on Internet and other technological matters.

The committee presented a number of updates to the disclaimer language required on all official CA web sites. Of particular import is the notice that the book “Hope, Faith & Courage II” may *not* be converted to electronic format, and that no portion of it may be placed on any CA web site. This extends the previous rule for the first Storybook. Portions that are part of the “Suggested Readings” package are excluded from this rule.

All changes are incorporated into the latest version of the committee’s Internet Guidelines workbook, available for download at ca.org.

The 2007-2008 committee chair is Karen R of the Netherlands.

Literature, Chips and Format Committee

The LCF produces CA's literature, chips and formats. It does this by working in committee(s) at the Conference and also throughout the year via email loops and telephone conference calls. In this sense the LCF is an umbrella committee overseeing the work of various subcommittees that deal with the 17 projects it has on the go.

The most exciting development for LCF this Conference was the release of *Hope, Faith & Courage Volume II!*

Other items:

- The 12 Point Literature Approval Process, adopted in 1995, was replaced by the C.A. Pamphlet Approval Process, designed to both expedite and improve the flow of new and/or updated literature.
- The Conference approved the new pamphlet *Yes, You Can Start a C.A. Meeting*.
- The Conference approved updates to the birthday section of the meeting formats.
- The Conference approved updates to the *To the Newcomer* pamphlet
- The Conference approved the *Alcohol* reading.
- The Conference also approved the concept of an Eternity metal chip.

LCF is a small committee with a huge workload. Concepts have been approved for three new major publications (the meditation book, the 12 Step workbook and the 12 Steps and 12 Traditions book), but we are struggling both in terms of staffing each subcommittee and obtaining input from the Fellowship. The deadline for meditation book submissions has been extended to March 31, 2008.

Several new projects (12 Principles, Anonymity, Crank/Methamphetamines, Do's and Don'ts of 12 Step Calls, For the Gay & Lesbian Addict, I am Responsible card, Who is a C.A. Member? and Young People in Recovery) are still in preliminary drafting stages. Many existing pieces are undergoing substantive revisions and/or housekeeping updates.

The work we do is vital to helping carry the C.A. message of recovery. We are in need of dedicated members who are willing to stay active throughout the year, working via e-mail and conference calls. If you have time to work on even just one project, we welcome your participation! Please join us and see what a difference your efforts can make.

The 2007-2008 committee Chair is Cynthia C of Washington State

Public Information Committee

The Public Information Conference Committee develops, initiates, and plans the means of communication to the public at large.

A Public Information PowerPoint presentation developed by a committee member was shown to the Conference. While it was widely praised, it could not be submitted for approval this year due to Conference standing rules.

The Presentation will be sent out to delegates in 2008, after some revision, for Standing Rule 14 notice, so that it can be submitted for consideration during the 2008 Conference.

For the first time in Conference history, the compilation of the PI Survey was completed during the Conference. Some of these results were presented during the PI Committee Report. All the results will be available in the PI Fact File which is in the process of being updated with this new information.

We will be working on improving the PI Survey and addressing survey specific referrals received at the 2006 Conference. We are undertaking a complete overhaul of our PI Workbook. As requested in a referral, we will also be considering an update to the 'Bars' poster w/ a non-Caucasian face.

A new flyer was approved to solicit ideas for creating a PI PSA. Several additions and improvements to the PI workbook were approved at the Conference. The Census was approved at the Conference and will go out a Delegate mailing.

In this age of international expansion, the PI Committee is dedicated to providing you with the best possible tools to reach the addict and the public all over the world.

The 2007-2008 committee Chair is Ruby L of Utah.

Structure & Bylaws

The purpose of the Structure and By-Laws committee is to formulate by-laws, guidelines, and structures by which this organization can operate, day-to-day, at Conferences and elsewhere.

S&B presented 15 referrals to the conference floor this year. Those passed included changes participation in service work:

- It is now suggested that members doing service work have a CA home group and that one participates in CA meetings.
- Suggested sobriety requirements for Delegates were changed to 4 yrs from 2 yrs and for Trustees from 5 yrs to 8 yrs.
- The WS Conference can now be held anywhere, not just within a 50 mile radius of the WS office.

- The length of service for a treasurer is changed to match the Financial Guidelines to a two year term.
- Verbiage was added to allow conference officers to be removed by a “vote of no confidence” if they are not fulfilling their responsibilities.
- The WSO was also restructured to add a 10th director, a Director of Resources and Project Development which is a paid position. This in effect splits the duties of the current Director of Operations position.
- Also passed was a motion to suggest that all WSOB Directors not participate in regional, area, and district commitments other than group or H&I panel.

The committee is looking at member referrals regarding a new standing Conference Committee on “Translations”. This is on hold while the WSOB works on efforts to put into effect not only a translation policy but actual procedural work.

The 2007-2008 committee Chair is Bryan S of Oregon-SW Washington

Unity Committee

The WSC Unity Committee’s tasks are to enhance our communication and international outreach among the diverse elements within the fellowship in the interest of carrying the C.A. message and to promote C.A. unity. It also oversees the “Celebrate Around the World” fund-raiser and an annual Unity Luncheon at the Conference.

The Conference approved a revised International Information Request form to collect contact info on current members who are fluent in languages other than English.

The theme of the Celebrate Around the World for 2007-2008 is “We Practice These Principles”

The 2008 Conference Theme is “Hope, Faith & Courage the next 25.”

The 2007-2008 committee Chair is Waheedah M of Los Angeles.

World Service Board of Trustees

We the Board of Trustees would like to thank the fellowship of Cocaine Anonymous, for allowing us to serve you. We are looking forward to this year and the new challenges ahead. We welcome Kim S, our new Midwest Regional Trustee, and we say goodbye to our friends Jay F and Tony D. We thank you both for many years of active service to the conference and to the WSBT.

Unfortunately, the TEC committee was unable to select a Southwest Regional Trustee. Bobbie H, our Trustee at Large and board vice chair, will also have an additional duty as the Southwest Regional Trustee.

We do have a few concerns pertaining to our Seventh Tradition. We would ask, if possible, that members put an additional dollar in the basket. Remember the 2008 WS Convention is in Salt Lake next year so try and register early.

We want to remind everyone that the new Storybook, *Hope, Faith & Courage II* is now out. The WSOB did such a fine job of getting our book out in a timely manner. Please order your copy today and pass the information along to your Area and groups.

Thank you for allowing us to serve you and if you have any questions or comments, please contact us at WSBT@ca.org

The 2007-2008 Chair of the World Service Board of Trustees is Carl W of Los Angeles.

World Service Office Board

The WSO is the main contact and distribution point of C.A. Its main purpose is to maintain contact with members, [Groups](#), [Districts](#), and [Areas](#). Contact is sustained through correspondence, [newsletters](#), [e-mail](#), the website www.ca.org, and representatives within our service structure.

The World Service Office Board ("CAWSO Board") is responsible to the [World Service Board of Trustees](#) ("WSBT") and acts upon directives from the [World Service Conference](#) ("WSC").

The WSO has just received the first copies of the new Storybook, *Hope, Faith & Courage Volume II*, and we are distributing a paperback copy to each delegate so they can better inform their Areas about the book. Orders for the new book are being accepted and deliveries are expected beginning in September.

This year is a time of transition for the World Service Office. The position of Paid Director is being split into two paid positions: Director of Resources & Project Development and the Director of Operations. Patty F will move to the Project Development position, and Robin L is expected to become the Director of Operations. We hope that this change will allow the office to better focus its efforts.

Among the Office's ongoing projects is an intensive review of translation efforts and development of policies and procedures for CA translations. The Office Board is aware of the increased need for pamphlet translations into a number of languages as the Fellowship grows throughout Europe, as well as the urgent need for translations of all our materials into the Mexican dialect of Spanish.

Cynthia C is the new NewsGram editor and asks everyone to consider submitting articles for the NewsGram. It is hard to edit a NewsGram without your submissions.

Cocaine Anonymous World Service is grateful for the financial support provided by individual members, groups, committees, districts, and areas. We use the resources you donate as efficiently as possible to provide services to addicts throughout the world.

Individual members may also wish to contribute through the World Service Contribution Program, a monthly checking or credit card debit transaction. Details are available at www.ca.org.

The 2007-2008 Chair of the World Service Office Board is John B of Los Angeles.